

JUNIOR BRANCH REGISTRATION 2017/2018

As season 2017/2018 is nearly upon us, this memo is to advise all Junior Activity clubs of this seasons Branch registration requirements.

MAJOR CHANGES FOR SEASON 2017/2018

PDB JUNIOR REVIEWS

This will be the third season that the clubs have been provided with Junior Reviews to assist them in ensuring compliance to the requirements of office bearers, age managers and supportive personnel relative to Junior Activities.

It has been noted that not all clubs are adhering to the requirements, as such at PDB Executive and Council meetings this matter was discussed. The following will be implemented for season 2017/2018

- PDB Clubs will receive Junior Review information once the committee has been determined as per current practice
- Monthly updates will be provided to the clubs in the lead up to the commencement of the season as per current practice
- All action items as determined by the Branch MUST be adhered by the commencement of the surf life saving season
- **If any club has outstanding items then no nipper paperwork will be processed on their behalf until such time as they are 100% compliant in the items listed in their Junior Reviews.**
 - o Example : If you have new age managers who have not completed the online age managers and observers course then any paperwork submitted for any part of nippers will not be processed.

IRBS AT CARNIVALS

There has been significant changes to the way in which the Branch will staff the IRBs at carnivals. Please refer to the PDB website for the Circular <http://www.slsqpointdanger.com.au/administratio>. In summary

- Clubs are charged a levy on top of their entry fee for all branch run carnivals.
- IRB personnel are drawn from an established pool of skilled IRB crew people.
- Liaising with existing Carnival Drivers and Crews to teach our members new skills
- PDB will cover the cost of any training for members i.e. Can Laying Course
 - o For Example :
 - at Oceans 38 we require 6 boats and 12 personnel in the IRB.
 - The cost will be \$100.00 per person = \$1200.00 per day.
 - If we have 300 athletes then the cost would be \$4.00 per competitor.

SURF RESCUE WORKBOOKS

These are to be ordered off the Branch when you commence a course. Please let the Branch know how many books you will need for your course. Any books not used are to be returned to the Branch

Please do not copy any of these off the portal – you are to use the books that have been provided to you

FEES

Junior Registration fees for season 2015/2016 have been set as follows :

- \$18.70 (\$17.00 + GST) per member (U8 – U14)
- \$6.60 per member (U6 and U7).

This fee covers the following items :

- Processing age awards/competency's
- Junior Transfers
- Entry fees for the Point Danger Branch Junior Championships (U11 – U14, Surf Rescue Champs and R&R/Boardriding if hosted by PDB)

- Selection Trials for Branch Representative Team
- Junior Information Night/Workshops

REGISTRATIONS

All Junior Registration payments are based on figures as at 30 November in the current year. On 01st December statistics will be downloaded relevant to your club membership and invoices will be distributed. These invoices are sent to the senior club as part of the whole of club invoice.

PLEASE NOTE : PAYMENT IS DUE BY 31ST DECEMBER 2017. YOUR ENTRANCE INTO BRANCH CHAMPIONSHIPS AND AWARD PROCESSING IS DEPENDENT ON THIS INVOICE BEING PAID. IF YOU HAVE NOT PAID THE INVOICE BY THIS DATE THEN NO ENTRY INTO EVENTS NOR PROCESSING OF AWARDS WILL TAKE PLACE UNTIL THE INVOICE IS PAID.

TRANSFERS/CLEARANCES

No club is charged for a junior member transfer. However this does not include parents as they are considered senior members.

SURFGUARD

This is to be used to generate the forms for pool evaluations, beach evaluations, competition evaluations and age awards.

When generating competency or age awards – clubs are asked to ensure that the assessors name is typed into the Comments Box. This will save time when processing.

NOTE: CLUBS ARE REQUIRED TO SUBMIT JUNIOR PAPERWORK WITHIN ONE WEEK AFTER THEIR ASSESSMENT DATE TO ALLOW FOR PROMPT PROCESSING. IF IT IS ON THE SYSTEM LONGER THAN TWO WEEKS THEN IT WILL BE DELETED.

CARNIVAL ENTRIES PREREQUISITES – FOR CARNIVALS HOSTED BY POINT DANGER BRANCH

PDB U8-U10 Teams Carnival : All competitors must have their pool evaluation, beach evaluation and competition evaluation prior to this carnival.

Little Dudes Carnival: All competitors must have their pool evaluation, beach evaluation and competition evaluation prior to this carnival.

Gold Coast City Carnival : All competitors must have their pool evaluation, beach evaluation and competition evaluation prior to this carnival.

Surf Rescue Championships : All competitors must have completed their age award prior to this carnival.

PDB U8 – U10 Carnival : All competitors must have completed their age awards prior to this carnival.

Point Danger Branch U11 – U14 Junior Champs: All competitors must have completed their age awards prior to this carnival.

Clubs are reminded of the following regarding Under 14 members

- U14 Member must gain a Surf Rescue Certificate but must also have listed their pool and competition evaluation for the U14 age group

Note : Prerequisites for carnivals hosted by other Branches will be listed in the carnival entry information that they send out.

WHO CAN SIGN OFF AWARDS

Pool Evaluation can be assessed by an

- SLSA Assessor
- SLSQ Junior Activities Accreditation Officer
- Accredited Pool Swim Coach or Austswim Coach (the pool swim form must be completed).
- Level #1 Surf Coach (Surf Swim or Ironman must be their studies discipline)

Beach Evaluations can be assessed by an

- SLSA Assessor.
- SLSQ Junior Activities Accreditation Officer

Competition Evaluation can be assessed by an

- SLSA Assessor
- SLSQ Junior Activities Accreditation Officer

Age Awards can be assessed by

- SLSA Assessor
- SLSQ Junior Activities Accreditation Officer
- Age managers are asked to complete and sign the junior award worksheets (which are available via SLSQ). Once this has been done then a Form 14 must be generated.
- The worksheets must be attached to the award request prior to submission to the Branch.

When an assessor/Junior Activities Accreditation Officer signs the form – this means they MUST be the one to witness the competency. It is not for a parent, age manager or JAC to witness this and then tell the assessor this is OK.

SLSQ POLICY STATES THAT THE ASSESSOR/ACCREDITATION MUST WITNESS THE EVENT/COMPETENCY.

Any club who deviates from this policy will be asked to attend the Branch Executive and explain themselves. Any assessor who participates in this will risk losing their status as an assessor.

The Branch will be conducting random audits and visits to junior clubs this season to determine that run swim runs and age awards are being carried out correctly.

WORKING WITH CHILDREN

Please note that as per Surf Life Saving Queensland Blue Card Screening Policy - the following applies

- All volunteers and paid employees over the age of 18 who work with children or young people must apply for a "Blue Card".
- All volunteers must hold a "Blue Card" before they start volunteering in any area of regulated employment, regardless of how often they come into contact with children and young people.
- Due to Surf Life Saving's unique nature and large, varying scope of activities, SLSQ has recognised and accepted that parent members who are actively involved in working with and/or supervising children are not, or are very unlikely to be, involved in the same or similar activities as their children from week to week. Therefore parent members who are involved in roles or functions such as those listed below are required to complete the 'Blue Card Screening requirements.
- The following is a list of persons who must complete the screening procedures:
 - Junior Activities Chairperson
 - Junior Activities Team Managers
 - Junior Activities Assistant Team Managers
 - Junior Activities Chaperones

- Age Managers and Assistants
- Junior Activities Coaches
- Junior Activities Assistant Coaches
- Cadet / Youth Officer
- Chief Instructor and any Training Officers
- Patrol Captains
- Club Coaches
- Club Assistant Coaches
- Club Chaperones
- Senior Team Managers
- Officials
- Water Safety Officers (including IRB Crews)

It is the responsibility of each club to ensure the appropriate people have completed their forms and have been lodged appropriately. There will be random checks throughout the season to ensure the clubs adherence to this rule.

There are new forms that have been sent to clubs this season – please ensure that you use the correct forms. Police and Teachers are now exempt under the Act but must complete the exemption form.

CHILD YOUTH RISK MANAGEMENT

All members over 18 who hold a blue card and participate in activities with minors (Under 18) MUST complete the Child Youth Risk Management Induction, Please direct members to

Link <http://www.slsqpointdanger.com.au/portal/>
Username cyrm
Password member1718

DUE DATE 31 OCTOBER 2017

NIPPER TRAINING PROGRAM

All training programs outside of the normal nippers days MUST be approved by the Branch. Clubs are to complete the form and return to the Branch. Form can be found at the following link

http://www.slsqpointdanger.com.au/sites/default/files/PointDanger_SLSQ%20Approval%20of%20mid-week%20training-activity%20sessions%20-%20with%20Calendar.pdf

PDB REPRESENTATIVE TEAM/HP SQUAD

EOI for the HP Squad has been distributed – this squad has now been chosen. The 2017/2018 representative team will be chosen from this squad.

Please refer to PDB Representative Team Policy on the PDB Website
<http://www.slsqpointdanger.com.au/administration/policies>

Dates for the HP Development Squad

- 31 May 2017 – HP Squad EOI Due
- 24 June 2017 – Water Session @ Tugun SLSC (9am – 11am)
- 22 July 2017 – Beach Session @ Currumbin SLSC (9am – 11am)

- 26 August 2017 – Pool Rescue Session @ Palm Beach Pool (9am – 11am)
- 17 September 2017 – PDB Selection Trials @ Bilinga SLSC (9am – 11am)

CARNIVALS DATES FOR 2015/2016

PDB U8 – U10 TEAMS CARNIVAL

VENUE	Pacific SLSC
CARNIVAL DATE	29 October 2017
OFFICIALS NOMS DUE	09 October 2017
ENTRYS CLOSING DATE	17 October 2017
CONDITIONS	All competition evaluations must be completed by 15 th October 2017 and submitted to the Branch for processing no later than Midday on 16 th October 2017

LITTLE DUDES CARNIVAL

VENUE	Coolangatta SLSC
CARNIVAL DATE	19 November 2017
OFFICIALS NOMS DUE	23 November 2017
ENTRYS CLOSING DATE	07 November 2017
CONDITIONS	All pool, beach and competition evaluations must be completed by 05 th November 2017 and submitted to the branch for processing no later than midday on 06 th November 2017

GOLD COAST YOUTH TITLES

VENUE	North Kirra SLSC
CARNIVAL DATE	09/10 December 2017
OFFICIALS NOMS DUE	20 November 2017
ENTRYS CLOSING DATE	28 November 2017
CONDITIONS	All competition evaluations must be completed by 26 November 2017 and submitted to the Branch for processing no later than Midday on 27 th November 2017

BOARDRIDING

VENUE	Palm Beach SLSC
CARNIVAL DATE	16/17 December 2017
OFFICIALS NOMS DUE	27 November 2017
ENTRYS CLOSING DATE	05 December 2017
CONDITIONS	All pool, beach and competition evaluations and age awards must be completed by 03 December 2017 and submitted to the branch for processing no later than midday on 04 December 2017

PDB SURF RESCUE CHAMPIONSHIPS (incl. U14 Champion Lifesaver events)

VENUE	Pacific SLSC
CARNIVAL DATE	19/20 January 2018
OFFICIALS NOMS DUE	18 December 2017
ENTRYS CLOSING DATE	09 January 2018
CONDITIONS	All age awards (including Surf Rescue Certificate) must be completed by 07 January 2018 and submitted to the Branch for processing by 08 January 2018 at Midday.

PDB YOUTH CHAMPIONSHIPS

VENUE	North Kirra SLSC
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CARNIVAL DATE 03/04 February 2018 @ Midnight
OFFICIALS NOMS DATE 08 January 2018 @ Midday
ENTRYS CLOSING DATE 23 January 2018
CONDITIONS All age awards must be completed by 21 January 2018 and submitted to the Branch for processing by 22 January 2018 @ Midday.
Registration must be paid prior to 31st December 2017

PDB U8-U10 CARNIVAL

VENUE Coolangatta SLSC
CARNIVAL DATE 06th February 2016
OFFICIALS NOMS DUE 22nd January 2016 @ Midday
ENTRYS CLOSING DATE 26th January 2016 @ Midnight
CONDITIONS All age awards must be completed by 24th January 2016 and submitted to the Branch for processing by 25th January 2016
Registration must be paid prior to 31st December 2015

R&R CHAMPIONSHIPS

VENUE TBC
CARNIVAL DATE TBC
Contact : SLSQ

NOTES FOR CARNIVALS

- There are due dates listed for Officials Nominations. If they are not in on the due date then your entries will NOT be processed.
- For the U11-U14 Championship events – you MUST ensure that your officials nominations are a minimum of 50% accredited i.e. you cannot list only probationary officials
- Officials Nominations and Team Managers Declarations can only be done online via the SLSQ Point Danger Branch website. The link for the TM declarations will be on each Carnival Entry Information and all clubs will be provided with a password for official's nominations.

BOARD OF JUNIOR ACTIVITY MEETINGS

- 04 September 2017 @ 6pm
- 02 October 2017 @ 6pm
- 06 November 2017 @ 6pm
- 04 December 2017 @ 6pm
- 08 January 2018 @ 6pm
- 12 February 2018 @ 6pm (State Selection)
- 05 March 2018 @ 6pm
- 09 April 2018 @ 6pm

Note : all meetings commence at 6pm

JUNIOR INFORMATION NIGHT

PLEASE NOTE : THAT THIS IS COMPULSORY FOR ALL CLUBS TO ATTEND. YOU MAY BRING AS MANY REPRESENTATIVES AS YOU LIKE. HOWEVER IF A CLUB FAILS TO BE REPRESENTED THEN ALL PROCESSING OF NIPPER RELATED ITEMS WILL CEASE UNTIL THEY DO ATTEND

Monday 21 August 2017
6:00pm
Pacific SLSC

COURSE DATES

LEVEL #0 OFFICIALS

06 September 2017 @ 6pm (Kirra SLSC)
03 December 2017 @ 8am (Talle SLSC)

LEVEL #1 OFFICIALS

28 October 2017 @ 8am (Kirra SLSC)
10/24 January 2018 @ 6pm (Pacific SLSC)

Please note the following in regards to the Officials Courses

- Cost - \$82.50 (Level 0) \$110.00 (Level One)
- Course attendees must be advised at least ten (10) days prior to the course. NO RSVP will be accepted after this date. If members RSVP and DO NOT show up without notifying the Branch – the club will be charged

OBSERVERS

All Age Managers who do not hold a Bronze or SRC must HOLD AN Observers Certificate – the course can be completed one of two ways

1. Clubs Level – a Bronze Trainer/Assessor can run this course with Branch approval
2. PDB Courses – there will be three held this season. Venue will be PDB Office
27th August 2017 @ 8am
03rd September 2017 @ 8am
11th October 2017 @ 6pm

AGE MANAGERS

- To be an Age Manager the following must be completed
 - Member must be registered
 - Member must hold a Blue card
 - Member must complete the online theory component prior to participation as an Age Manager
 - Member must hold either a current SRC or Bronze or Observers
- Once they have completed the online and other prereqs – a practical assessment is completed on the beach and the club must submit a third party report.
<http://www.slsqpointdanger.com.au/sites/default/files/Third%20Party%20Report%201617.pdf>

JUNIOR ACTIVITY ACCREDITATION OFFICER

Clubs are able to nominate Junior Activity Accreditation Officers (JAAO) to assist in the assessment of Junior Competency's and awards. The process for this season will be as follows

EXISTING JAAO'S

Please have these endorsed at your Club Management Committee

The Branch will send an email requesting all lists be sent in – an email with minutes attached to be forwarded to the Branch requesting the existing JAAO to be made proficient

NEW JAAOS

As above but ensure that you request NEW awards for these members

Please note the following prerequisites for the JAAO

- Must be registered
- Must hold a Blue Card
- Must be over 18 years of age
- Hold an Age Managers Accreditation for at least one (1) season
- Completed the CYRM induction